

**COURSE SYLLABUS**

**CJLE 1518 (5:3:8)**

**BASIC PEACE OFFICER III**

**Law Enforcement Technology**

**Department of Professional Services & Energy**

**Technical Education Division**

**SOUTH PLAINS COLLEGE**

**Levelland Campus**

**Summer Academy 2018**

**Campus:** Levelland, Texas

## **COURSE SYLLABUS**

**COURSE TITLE:** **CJLE 1518, BASIC PEACE OFFICER III**  
(CIP Code 43.0107)

**INSTRUCTOR:** **Kenny Burns and SPC Law Enforcement Technology Staff**

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**VISION:** **SOUTH PLAINS COLLEGE IMPROVES EACH STUDENT'S LIFE**

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I. **GENERAL COURSE INFORMATION:**

- A. **Course Description:** This course involves basic preparation for a new peace officer. This course taken in conjunction with Basic Peace Officer I, II, and IV will satisfy the TCOLE-approved Basic Peace Officer Training Academy. This course may be offered only by institutions Licensed as a Police Academy by the Texas Commission on Law Enforcement (TCOLE). All students must complete academy application processes. Admission to South Plains College does not guarantee admission to the police academy. SPC's Academy License Number is: 511249.
- B. **TCOLE RULES 215.15 AND 217.1:** Each student must meet all requirements stated in TCOLE Rules 215.15 (Enrollment Standards and Training Credit) and 217.1 (Minimum Standards for Initial Licensure) to be admitted to the academy and seek licensure to become a Texas Peace Officer. For a complete set of current rules see also <http://www.tcole.texas.gov> which is the TCOLE Web Site. (Note: Completion of the academy does not make the graduate a "Texas Peace Officer." Graduates must be commissioned by a law enforcement agency and meet all other employment criteria as required by the employing agency.) Applicants to the academy are screened and must meet TCOLE standards prior to admission. Failure to meet these standards will result in the student being immediately dropped from the class and program of study. During "Orientation" at the beginning of this course,

students will receive an Academy Rules and Regulations, as well as information relative to academy procedures that serve as basic requirements for the course of study and criteria necessary for a student to remain in good standing in the academy. A student must acknowledge receipt of this information and abide by the academy rules as directed by the Academy coordinator. Violation of any rule may subject the student to dismissal from the police academy.

- C. Course Learning Outcomes: Topics in this list of learning outcomes may be reassigned to different sections of the academy outline as necessitated for organization of the academy; in this event, outcomes of the assigned topics will be allocated to and from this list to the scheduled courses. The academy will ensure that all topics are covered within the four assigned courses. Topics covered in the assigned courses will afford students opportunity to acquire knowledge, skills, and understanding of the following:

#### Traffic—Unit 9

- Define necessary terms for vehicle and equipment.
- Define necessary terms for governmental agencies, persons, owners, etc.
- Define necessary terms for highways, restricted districts, zones, etc.
- Define necessary miscellaneous terms.
- Define necessary terms within the Health and Safety Code as they apply to traffic safety.
- Explain the required obedience to and the effect of the Transportation Code.
- Determine if a violation of law exists relative to driving on the right side of the roadway, overtaking and passing, etc.
- Determine if a violation of law exists relative to turning and starting, and specify signals on stopping and turning.
- Determine if a violation of law exists involving pedestrians' rights and duties.
- Determine if a violation of law exists involving special stops and restricted speeds required.
- Determine if a violation of law exists involving stopping, standing, and parking.
- Determine if a violation of law exists involving miscellaneous rules within the Transportation Code.
- Determine if a violation of law exists involving equipment standards and maintenance.
- Determine if a violation of law exists involving the inspection of vehicles.
- Describe the penalty structure for repeat violations of the Transportation Code.

- Identify who are parties to a crime, the procedures on arrest, and reports in criminal cases.
- Determine if a violation of law exists involving speed restrictions and other Transportation code miscellaneous rules.
- Determine if a violation of law exists involving operation of bicycles and play vehicles and motorcycle headgear.
- Determine if a violation of law exists involving the litter chapter in the health and Safety Code.
- Determine if a violation of law exists involving warning signs and devices.
- Identify who may and who may not be licensed to drive in the state of Texas and the types and classes of licenses that exist under Texas Statutes.
- State the restriction thereon.
- Determine if a violation of law exists involving the registration of vehicles.
- Determine if a violation of law exists involving the Safety Responsibility Act.
- Determine if a violation of law will occur when releasing a vehicle to others.
- Explain when and where the Transportation code applies on collision investigation.
- Apply the procedures for securing and stabilizing the accident scene.
- Describe procedures for interviewing operator, complainant, and witness.
- Identify and apply methods of measuring a collision scene and collecting any physical evidence.
- Recognize and use accident forms.
- Compile methods of traffic collision management and investigation to use in a simulated situation.
- Describe the legal authority to establish effective traffic flow based on situation priorities.
- Explain and practice directing and controlling traffic, using appropriate positioning, signals, and equipment.

#### Emergency Communications—Unit 21

- Define *emergency communications*, and describe the various services provided in public service.
- Define terms associated with radio communications.
- Identify specific Federal Communications Commission (FCC) rules and regulations that govern operation of communications systems in public safety.
- Identify the federal and state laws that govern operation of the national and state telecommunication systems.

- Explain the officer's role as it relates to initiating the state's emergency response during a disaster.
- State when an officer should *not* transmit.
- Identify situations requiring organization and consistency in communications.
- Discuss the history and use of the national Crime Information Center and the Texas Crime Information Center.

#### Multiculturalism and Human Relations—Unit 5

- Define key concepts of and summarize the origins of prejudice.
- Identify forms of prejudice.
- Discuss personal prejudices.
- Define functions of discrimination.
- Identify and give examples of forms of discrimination.
- Discuss the importance of not allowing personal prejudices to affect one's personal behavior.
- Discuss the value of, respect for, and sensitivity to the feelings and needs of others.
- Discuss the public's perceptions and attitudes toward peace officers.

#### The Code of Criminal Procedure—Unit 6

- Outline the organization of the Texas Code of Criminal Procedure.
- Identify the basis for administering criminal procedure in Texas.
- Identify the basic rights enumerated in the Code of Criminal procedure.
- Identify who are magistrates and their duties.
- Identify who are peace officers.
- Identify the duties of peace officers.
- Identify the courts that have criminal jurisdiction, and identify the jurisdiction of each court.
- Describe the procedures to be followed by peace officer in preventing family violence.
- Describe the procedures to be followed by peace officers being informed of threats of injury or death to persons or damage to property.
- Describe the procedures to be followed by peace officers in suppressing riots and other disturbances.
- State the time limitations relating to felony and misdemeanor offenses.
- State the time limitations relating to aggravated offenses, attempt, conspiracy, solicitations, and organized crime.
- Outline the requirements and procedures for arrest without a warrant.
- Outline the requirements and procedures for arrest under a warrant.
- Outline the requirements and procedures for search warrants.
- Define *indictment* and *information*.
- Define *capias* and identify its requisites.

- Define *subpoenas* and *duces tecum*.
- State the penalty for refusing to obey a subpoena.
- Define the elements of a commitment order and service of process.
- Explain the bail procedure.
- Identify requirements for an inquest.

#### Emergency Medical Assistance—Unit 20

- Discuss the legal aspects of providing emergency medical assistance.
- State essential principles of patients' assessment.
- Describe emergency aid procedures to control bleeding.
- Describe emergency aid procedures for burns.
- Describe emergency aid procedures for shock.
- Describe emergency aid procedures for broken bones and severe sprains.
- Describe emergency aid procedures for poisoning.
- Describe emergency aid procedures for illness related to exposure to the elements.
- Describe emergency aid procedures for breathing emergencies.
- Describe emergency aid procedures for victims of diabetic emergencies, strokes, and seizures.
- Describe the basic elements of CPR. (In academy situations, students will also demonstrate techniques applicable to emergency aid procedures.)
- Outline emergency aid procedures for childbirth.
- List universal precautions for preventing transmission of communicable diseases.
- Describe methods of preparation of a patient for transportation.
- Discuss the need for equal treatment of people from different cultures in emergency medical assistance.

#### Penal Code—Unit 8

- Define the general provisions of the Texas Penal Code
- Discuss the level of proof required to convict a person of an offense.
- Define terms as they relate to multiple prosecutions,
- Determine the culpable mental states as they relate to the Texas Penal Code, and examine the requirement of a causation link between conduct and result.
- Relate when one person is criminally responsible for the conduct of another.
- Recognize defenses to criminal responsibility.
- Classify offenses and their punishments.
- Identify the elements of preparatory offenses.
- Identify and apply the elements of offenses enumerated in the Texas penal Code.

### III. GENERAL COURSE INFORMATION/REQUIREMENTS:

- A. Course Competencies: Upon successful completion of this course, each student will have demonstrated through comprehensive examinations, with a score of 80% or better, a competent understanding of specific elements listed in objective required in this course. Any motor skill competency will meet minimum course evaluations and receive a Pass/Fail grade.
- B. Academic Integrity: It is the goal of the SPC Law Enforcement faculty to foster a spirit of complete honesty and a high standard of integrity in education and training endeavors. It is a serious offense for any student to present as his or her own work that he or she has not honestly performed; such action renders the offender liable to serious consequences that may include suspension from the academy. Students should refer to the SPC General Catalog policy regarding consequences for cheating and plagiarism. (See “Academic Integrity” as well as “Student Conduct” sections in the college catalog.) If any student has a question as to whether he or she may work with other students on any assignments, **SEEK GUIDANCE FROM THE INSTRUCTOR** to ascertain whether or not the student is in compliance with course guidelines.
- C. Verification of Workplace Competencies. Successful completion of this course meets one of the TCOLE mandated requirements that permit a student to take the state License Examination to be a Texas Peace Officer. A student who successfully passes the state’s examination does not become a peace officer until he or she is employed by an official law enforcement/criminal justice organization empowered to commission a peace officer in the state of Texas. Successful passing score on the state licensure examination is one of many employment criteria that permit a person to seek employment with law enforcement agencies.
- D. The SPC Police Academy Handbook: Each Academy student is provided an Academy Handbook that contains Rules and Regulations. The Handbook is considered a part of the Syllabus as if written in this document.
- E. Attendance Policy: The South Plains College attendance policy is stated in the General Catalog. In addition, the SPC Police Academy Handbook includes additional requirements that meet TCOLE policies and the “Handbook” is to be followed in details outlined therein. Punctual and regular attendance in class is required of all law enforcement students. Each student is responsible for all class work covered while she or he was not in class. At the discretion of the instructor, a student may complete make-up work assignments for unavoidable absences. An instructor uses discretion to administer an “X” or “F” grade when a student has excessive absences. In the event a student is not able to complete course work, she

or he is expected to take initiative to initiate a student withdrawal notice that results in grade of “W” when completed before the last college “drop date.” All students must complete or remain in compliance with TCOLE and academy requirements. (Note: See “Academy Rules and Regulations, Standard for Student Dismissal From Class/Program.” Police Academy attendance standards are in full force and effect as if written in this Syllabus.)

- F. Assignment Policy: All required work must be turned in “on-time” in order that the student may benefit from the corrections and study for future examinations. Assigned outside work is DUE ON THE CLASS PERIOD ASSIGNED BY THE INSTRUCTOR. Late work generally is not acceptable; however, special consideration is subject to instructor discretion for exceptional circumstances. The instructor has sole discretion whether the exception is cleared and whether or not the make-up work is acceptable.
- G. Accommodations: South Plains College strives to accommodate the individual needs of all students in order to enhance their opportunities for success in the context of a comprehensive community college setting. It is the policy of South Plains College to offer all educational and employment opportunities without regard to race, color, national origin, religion, gender, disability or age (SPC Equal Opportunity Policy—General Catalog). Students with disabilities, including but not limited to physical, psychiatric, or learning disabilities who wish to request accommodations in such case should notify the Special Services Office early in the semester so that the appropriate arrangements may be made. In accordance with federal law, a student requesting accommodations must provide acceptable documentation of his/her disability to the Special Services coordinator on the Levelland Campus at (806) 894-9611, ext. 2529.
- H. Diversity Statement: Instructors in the program will establish and support an environment that values and nurtures individual and group differences and encourage engagement and interaction. Understanding and respecting multiple experiences and perspectives will serve to challenge and stimulate all of us to learn about others, about the larger world and about ourselves. Promoting diversity and intellectual exchange will not only mirror society as it is, but also model society as it should and can be so that each person may live in harmony with others.

#### IV. SPECIFIC COURSE/INSTRUCTOR REQUIREMENTS:

- A. Grading Policy/Procedures/or Other Methods of Evaluation: An accumulative point system will be utilized to determine the final grade that the student will receive for the class. Each student must make a grade of “C” or better in order to continue to the next class in the sequence. Skill classes that require “demonstration of procedures” (driving, handgun qualification, defensive tactics, etc.) will be graded as “Pass/Fail” only and will not receive a point evaluation score. However, each student **MUST**



receive a “Pass” grade in each tactic/procedure in order to pass the entire course; failure to pass a skill assessment will result in a grade of “F” for the entire course regardless of any other course grades or point accumulation. As long as the student in skill classes receive a “PASS” score for each required competency, the following scale will be used to calculate the final grade based on the accumulation of all other points earned through testing scores:

- 90% or better of all possible points = A
- 80%-89% of all possible points = B

(Note: Any student that receives a grade below “B” will not be permitted to proceed to the next session of the police academy and will be dropped from the academy. See also “Academy Rules and Regulations, Grade Policy” which are in full force and effect as if written in this Syllabus.)

B. Textbook and Other Materials:

- TEXAS CRIMINAL AND TRAFFIC LAW MANUAL, , Most Recent Edition (Bi-Annually revised to reflect most recent law), Lexis Nexis/Gould Publications.
- Accident Investigator’s Template, Northwestern University, Traffic Institute
- Athletic Gym trousers and top; athletic shoes
- Towel and toiletries following workout

C. Course Outline:

<u>TOPIC</u>	<u>TCLEOSE UNIT #</u>	<u>HOURS</u>
MULTICULTURALISM & HUMAN RELATIONS	5	12
TRAFFIC	9	68
EMERGENCY COMMUNICATIONS	21	12
EMERGENCY MEDICAL ASSISTANCE	20	16
CODE OF CRIMINAL PROCEDURE	6	20
PENAL CODE	8	44
	Total Hours:	172